EDUCATOR WORKSHOP EVALUATION FORM

**AMISA | Educators’ Conference**

AMISA Educator Workshops are an important part of our annual Educators’ Conference. It allows educators an opportunity to share their accomplishments both in and out of the classroom, as well as provides a learning opportunity for colleagues throughout the region.

Schools may use their own internal processes to determine which educator proposals will be submitted for consideration. Below is an example rubric that may be used and/or modified to assist schools in choosing their final presentations for submission. Please remember that each candidate that submits a proposal must be able to attend the conference, if selected.

Please read the [Educator Workshop Proposal Page](http://www.amisa.us/edconproposal) for more detailed information on the conference theme and timeline for submission.

|  |  |
| --- | --- |
| **Title of Workshop** |  |
| **Workshop Description** |  |
| **Name(s) of Presenter(s)** |  |
| **Target Audience** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Please evaluate this workshop by marking the score for the following elements:  1-Strongly Disagree 2-Disagree 3-Agree 4-Strongly Agree | | | | |
|  | 1 | 2 | 3 | 4 |
| The title and description of the workshop are accurate to the information presented |  |  |  |  |
| The presenter(s) is/are knowledgeable about the topic presented |  |  |  |  |
| The presentation is well paced/well timed |  |  |  |  |
| The presenter(s) speak(s) clearly, audibly, and well-paced |  |  |  |  |
| Participants are actively engaged throughout the workshop |  |  |  |  |
| Participants have opportunities for dialogue/discussion with presenter(s) and colleagues |  |  |  |  |
| Participants have opportunities for reflection, application, and sharing |  |  |  |  |
| Participants leave the workshop with a “take away” that they can apply in their schools/professions |  |  |  |  |
| Handouts, visuals, and supporting materials are well-designed and aid the workshop |  |  |  |  |
| Workshop is based on current practice and/or research |  |  |  |  |
| Workshop enhances professional practice and/or student learning |  |  |  |  |
| Workshop relates to the conference theme |  |  |  |  |
| TOTAL PRESENTATION SCORE |  | | | |

|  |  |  |
| --- | --- | --- |
| The inclusion of this presentation would greatly benefit the professional learning of the intended audience | YES | NO |
| The inclusion of this presentation would reflect well on our school’s reputation | YES | NO |